

PURCHASE ORDER
Standard terms and conditions of acceptance



1. Any legal dispute shall be resolved in and according to the laws and courts of the Province of British Columbia and the country of Canada.
2. Abbotsford School District reserves the right to cancel this purchase order in whole or in part for any reason whatsoever.
3. The vendor warrants clear title for goods and equipment supplied by them.
4. The vendor expressly warrants that the goods and/or work supplied will not infringe any patent, copyright or industrial design.
5. All prices/fees/cost associated with this purchase order shall be in Canadian funds unless otherwise noted.
6. The vendor agrees that in the event of any unresolved disputes, that cannot first be resolved via negotiations, will be subject to the British Columbia International Commercial Arbitration Centre's process.
7. All orders are to be shipped FOB destination unless otherwise noted.
8. The vendor is responsible for proper packaging and labeling of hazardous materials and for providing WHMIS Material Safety Data Sheets for any applicable shipment.
9. The vendor shall indemnify and hold harmless Abbotsford School District and its elected officials, officers, employees from all claims, demands, actions, and costs whatsoever that may arise directly or indirectly out of any act or omission of the vendor, its employees or agents in the performance of this agreement.
10. All invoices must show the authorized purchase order number, itemized list of goods, itemized equipment with serial number if applicable, services being invoiced for and complete vendor contact information.
11. The vendor shall, at its own expense, be responsible for providing its own comprehensive or commercial general liability insurance in an amount not less than \$2,000,000.00 insuring against, bodily injury, personal injury and property damage. Abbotsford School District may request to be added as additional insured in some cases and may ask the vendor to provide proof of such coverage. The vendor is responsible for providing its own WorkSafe BC coverage and current City of Abbotsford business licence and may be asked to provide proof of such coverage and licence.
12. Abbotsford School District will not be responsible for the payment of any invoice without an official purchase order, proof of delivery or packing slip.
13. The vendor is responsible for replacing or accepting a return, at no charge to Abbotsford School District, for any damaged, defective, or substandard products.
14. All electrical items must be CSA, C-UL, or C-UL US approved.
15. A Canada Customs invoice and NAFTA certificate (if applicable) must accompany the goods for any foreign shipment order for customs clearance purposes.